From: Villamizar, Nicole [Villamizar.Nicole@epa.gov]

Sent: 4/25/2016 6:30:22 PM

To: Carusiello, Chris [Carusiello.Chris@epa.gov]

CC: Chow, Rita [Chow.Rita@epa.gov]; Janjic, Ksenija [Janjic.Ksenija@epa.gov]

Subject: Re: Call For Weekly Items Due COB Wed April 27th

Thanks. Yes I'd remembered Ksenija had done one, but forgot to mention it here! Thanks.

Nicole Villamizar

On Apr 25, 2016, at 2:26 PM, Carusiello, Chris <Carusiello.Chris@epa.gov> wrote:

Hi Nicole,

Ksenija did one a few weeks back, and I'll update it with the new groups that are participating.

From: Villamizar, Nicole

Sent: Monday, April 25, 2016 2:06 PM

To: Chow, Rita < Chow.Rita@epa.gov>; Janjic, Ksenija < Janjic.Ksenija@epa.gov>; Carusiello, Chris

<Carusiello.Chris@epa.gov>

Subject: Fwd: Call For Weekly Items Due COB Wed April 27th

Items for the weekly:

- Chris, could you please do one for the [EX.6 Personal Privacy (PP)] visit May 12, highlighting how ORD, CPSC and OLEM will be attending.
- Rita, is it time to put the release of the BU methodology and Compendium in the 60-day outlook?
- others?

Thanks!!

Nicole Villamizar

Begin forwarded message:

From: "Radtke, Meghan" < Radtke. Meghan@epa.gov>

Date: April 25, 2016 at 2:00:38 PM EDT

To: OLEM ORCR DDS < Ex. 6 Personal Privacy (PP) >, OLEM ORCR Branch Chiefs

Ex. 6 Personal Privacy (PP)

Cc: ORCR IO Ex. 6 Personal Privacy (PP)

Subject: Call For Weekly Items Due COB Wed April 27th

Hello, Managers!

This is your weekly reminder to send Weekly Items our way. Now, I know this isn't your most exciting task of the week, so I'd like to highlight how much OLEM IO appreciates getting these updates from us on Thursday afternoon. They, in turn, peruse our entries for the most interesting and then pass them up the chain to Gina. So, if you're like me and sometimes grumble about doing these every week, take a minute to contemplate that what **you** write could end up in the Administrator's Office! Cool, no?

Please aim to send your Weekly entries to Richard and me by <u>COB Wednesday</u> the 27th.

As a reminder, the report is forward-looking with items occurring/continuing between May 2nd and May 13th. If an important meeting or item occurred in the last two weeks and we didn't have it on the report, feel free to submit. Also please remember we have a 60 day outlook for all speaking engagements and all public announcements (rules, memos, web postings).

Please submit entries for ALL outside presentations or meetings; documents or packages that need OLEM review or signature; and upcoming project/rule milestones and/or accomplishments. Attached, for your reference, is last week's Weekly.

Thank you!!!!

Meghan

Meghan Radtke, Ph.D., Biologist
Special Assistant
Office of Resource Conservation and Recovery
Office of Land and Emergency Management
U.S. Environmental Protection Agency

Desk phone: 703-347-0229 Mobile: Ex. 6 Personal Privacy (PP)